Attachment No. 20 to order No. 123 of the JU Rector of 30th December 2016

**Regards**:

 Motion No.: …………………………………….……………….

 ……………..…………………….. Obligo – document No. ……………………………….………

 (stamp of ordering unit)

……………..…………………………………………….…………..…

 (signature and stamp of verifying person)

**Motion for annex conclusion**

to contract of mandate/contract for a specific task No. …………………………………………………………

1. I kindly ask for the possibility to conclude annex to the contract for a specific task/contract of mandate concluded on …………………………………...……………..………
with Ms./Mr. ………………………………………………………………….………………………………………..…………………….…………………………………

**New contract conditions**[[1]](#footnote-1):

1. term of contract performance: ………………….………………………………..…………..………………………………….
2. proposed remuneration: ……………………………...……………………..…………………………………………..…..
3. rate/value of overheads: …….………………………………………………………………………….……………………..……………
4. financing source in accordance with SAP number: ………………..…………………………………………………………………..

Reasons for the necessity of annex conclusion:

…………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

Kraków, on …………………………………………….. ………………………………………………..…………

 (signature and name stamp of the motioner)

1. **Acceptance of the authorising officer**

I accept/I do not accept[[2]](#footnote-2) to be performed. Reasons for lack of acceptance:

……………………………………………………………………………………………………………………………...……………………….…………………………………………………………………………………………………………………………………………………………………………………

Kraków, on ……………………………….. ……………………………………………………………

 (signature and name stamp of the authorising office)

**Countersignature** ……………………………………………………………

 (signature and name stamp of the authorised person)

1. **Bursar’s countersignature**

Kraków, on …………………………….…………………….. ………………………………………...…………….……

 (signature and name stamp of the Bursar)

1. **Acceptance of Vice-Rector for Human Resources and Financial Management/ Vice-Rector for Research.**

I accept/I do not accept[[3]](#footnote-3) to be performed. Reasons for lack of acceptance:

……………………………………………………………………………………………………………………………………………………………………….………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………….…………………

Kraków, on …………………………….…………………….. ………………………………………………

 (signature and name stamp)

1. Indicate new conditions where applicable, for others enter: no change [↑](#footnote-ref-1)
2. Delete as applicable [↑](#footnote-ref-2)
3. Delete as applicable [↑](#footnote-ref-3)